

**Vision 20/20:** A world-class rural school district. Demonstrating our **BEST.**  
 Behave Responsibly  
 Exceed Expectations  
 Scholarship First  
 Team work always!



# Agenda

## HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF EDUCATION

### REGULAR MEETING

10/15/19  
 District Board Room  
 Estill, SC 29918

The **mission** of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be **college/career** and **citizen** ready with no excuses.

**6:00 p.m. EXECUTIVE SESSION – Jacqueline Hopkins made the motion to enter Executive Session. Mary Ann Atkins seconded the motion. The motion was carried by unanimous consent (4/0). Mary Ann Atkins made the motion to come out of Executive Session. Jacqueline Hopkins seconded the motion. The motion was carried by unanimous consent (3/0)**

- Legal Advice/Updates

### 7:00 p.m. REGULAR BUSINESS MEETING

Time	
2 mins.	<b>1.0 CALL TO ORDER – Thomas Owens called the meeting to order.</b> <ul style="list-style-type: none"> <li>▪ <b>Statement of Media Notification</b>  <i>In accordance with the S.C. Freedom of Information Act, Section 30-4-80(e), South Carolina Code, 1987, as amended, all local news media have been notified of the date, time, location, and agenda of the meeting to include a posting on the district's webpage.</i></li> <li>▪ <b>Approval of Agenda – Mary Ann Atkins made the motion to approve the agenda. Jacqueline Hopkins seconded the motion. The motion was carried by unanimous consent. (3/0)</b></li> </ul>
	<b>2.0 MOMENT OF SILENCE</b>
15 mins.	<b>3.0 PUBLIC COMMENTARY PARTICIPATION</b> Any person may address the Board for a maximum of three minutes following the public comment card procedures. Each speaker must fill out a public comment card. The forum will be limited to 15 minutes.
10 mins.	<b>4.0 POINTS OF CELEBRATION</b> <ul style="list-style-type: none"> <li>▪ Superintendent's Point of Celebration/Updates to the Board</li> </ul> <b>Points of Celebration:</b> <ul style="list-style-type: none"> <li>• <b>Student of the Month</b></li> </ul> <p>We are elated to celebrate some of our outstanding students for being nominated as Student of the Month from their perspective schools. As mentioned during our September business meeting, the purpose of the program will be to recognize and honor individual students who have excelled in academics, leadership, and community service for all grade levels as determined by specific criteria for elementary, middle and high school outcomes. Board members, district-level leaders, school-level leaders, parents, and engaged community, please help me celebrate the Superintendent's Students of the Month for September 2019 and October 2019:</p>
	<b>Estill Elementary School: Jiraiya Eady – September 2019</b>
	Grade: 3rd Grade
	Hobby: Jiraiya enjoys dancing with a focus on ballet
	Career Goal: Professional Ballerina
	<b>Estill Middle School: Kaden Gillard – October 2019</b>
	Grade: 6 <sup>th</sup> Grade
	Hobby: Kaden enjoys playing basketball and drawing.
	Career Goal: A basketball player
	<ul style="list-style-type: none"> <li>• <b>District Consolidation Updates:</b></li> </ul> <p>The Hampton One and Hampton Two Boards of Trustees met at North District Middle School for the purpose of working on the consolidation of the two school districts. The Boards discussed hiring a facilitator to work with both Boards in following the two-year plan designed to lead to total consolidation of the two school districts. It was decided to invite two applicants</p>

for the facilitator position to interview with both boards at the next Joint meeting in November. The two Boards approved sharing two District level positions for the rest of this school year and throughout the consolidation process. The two positions were Special Education Services and Food Service. Marilyn Young will serve as Special Education Services Director and Mozelle Murdaugh will serve as Food Service Director. Both Boards approved the job descriptions for the two positions. The next meeting is scheduled for November 12, 2019 at Estill Middle School at 5:30 p.m. Superintendent of Schools for Hampton One, Dr. Ron Wilcox and Superintendent of Schools for Hampton 2, Martin L. Wright said in a joint statement- "Our Boards are making some remarkable strides in the consolidation process. They are working well together as they meet the challenge of creating a new school district."

#### **Public Commentary Participation for Joint Board of Education Meetings**

Hampton County School Districts 1 and 2 Boards of Trustees have agreed to consolidate into a single district. The Boards jointly approved the Preliminary Consolidation Plan with a projected consolidation date of July 1, 2021. The Boards of Trustees would like continual engagement of the community during the consolidation process, and to this end, have developed public comment procedures which will provide a structured and organized opportunity for public commentary. For the joint collaborative work session meetings on consolidation, public comments relative to any issues that are currently going through the public hearing process, matters that are in active litigation, and political campaigning or partisan politics will not be heard during these joint meetings. Speakers must sign-up for public commentary as they sign-in at the beginning of each monthly joint BOE meeting. Upon recognition, speakers are to address the Chairpersons, not each other or the audience and are expected to conduct themselves appropriately.

A speaker who signs up to address the Board, shall: Be acknowledged by the Chairman before publicly speaking.

- State his or her first and last name.
- Address the Board only on the topic of consolidation.
- Be limited to speaking for no more than 3 minutes.
- Refrain from the usage of profane or vulgar language during the presentation.
- Refrain from making personal attacks against any person.
- Remain in the area designated for speaking during the presentation.
- Refrain from directing questions to individual Board members, the Superintendent, district staff, or members of the audience.

Lastly, the intent of the public commentary session is to allow the public to provide feedback to the Boards of Trustees regarding district consolidation. Please be informed that feedback from questions, comments and concerns will not be provided to individual participants of the public commentary session. A joint media release regarding any decision of the Boards of Trustees will be provided to our local newspaper, radio, and districts' website. Following these simple steps will ensure that citizens are heard by the Board of Education and ensure the sanctity of community participation in the transformation of Hampton County School Districts 1 and 2.

#### **Capital Improvement**

##### **Estill ES Vestibule:**

- Vestibule work is substantially complete. We have had difficulty in getting the fire alarm system completed due to damage to an existing line (not due to construction work). We will schedule the final 3<sup>rd</sup> Party Inspections and OSF Inspection as soon as the fire alarm work is completed. Anticipate this to be complete by 10/22

##### **Estill ES Change Order Items:**

- Pending Changes
  - Canopy Replacement – Initial proposal for the canopy work was high so we directed the contractor to pursue additional subcontractor quotes. We received acceptable quotes but due to the time to procure materials they cannot start until February. Based on this it is recommended to hold off on the canopy work until May when the students are gone to eliminate disruption to students during demolition and installation.
  - Sidewalk repairs – to be corrected when canopy work is completed
  - ES Gym Ceiling Repairs – We received revised pricing from the contractor and are working to schedule this work

##### **Estill HS Alternative School Classroom Space:**

- We reviewed options for Alternative School Classrooms with the School and Administrative Staff and Architect. Options considered were:
  - o Utilize a classroom at the old Middle School Campus
  - o Relocate a modular classroom from the old Middle School Campus to the High School Campus
  - o Renovate the existing modular at the High School at the back of the campus.
- The Renovation of the existing modular unit at the High School was determined to be the most feasible option for cost and time required to get the space operational
- We have asked Lazer Construction (the renovations contractor) to provide a price to complete the renovations.

#### Student Enrollment Update

October 2019															
School	Pre-K	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total
EES	40	49	50	45	44	49	47								324
EMS								65	51	64					180
EHS											52	32	34	49	167
Total															671

September 2019															
School	Pre-K	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total
EES	39	48	52	47	44	49	49								328
EMS								65	51	65					181
EHS											53	32	34	49	168
Total															677

#### Information

- Estill High School's annual "Wall of Fame" Induction Ceremony will take place on Saturday, October 19, 2019 from 11:30 am until 12:30 pm. Seven distinguished former graduates of Estill High School will be honored at this renowned event. Light refreshment will be served and your presence will be highly appreciated.

15 mins.

#### 5.0 BOARD MEMBERS REPORT

- Board of Trustees Report – Mary Ann Atkins and Jacqueline Hopkins attended a meeting on Hilton Head Island with Clarendon 1 school district, who are also going through consolidation. They had a consultant there to answer questions about consolidation. The consultant advised keeping close contact with the legislative delegate to find out how the board will be comprised.
- Jacqueline Hopkins and Thomas Owens participated in Homecoming and Fall Festival parades.
- Jacqueline Hopkins, Daisy Orr and Thomas Owens attended the Mayor Dignitary Dinner.
- The Wall of Fame will feature Thomas Owens.
- Consolidated School District Board of Education Composition Discussion – Jacqueline Hopkins stated the transition board will make the recommendation of the composition of the new board will be. Community members can make a comment at the beginning of each Joint Consolidated Meeting.

40 mins.

#### 6.0 SUPERINTENDENT'S REPORT - NEW BUSINESS

- **Office of Instruction – Dr. Sarah Williams**
  1. 2019 Data Report and School Report Card Rating - Dr. Williams shared report card analysis with Board Members. (see attachment)
  2. Policy IKA Review – Dr. Williams reminded the Board of the changes to the policy.
  3. Q & A from BOE Members (15 mins.)
- **Office of Administrative Services – Ms. Conchita Bostick (10 mins.)**
  1. September 2019 Human Resource Report – Mr. Wright shared with Board Members district vacancies. (see attachment)

		<ol style="list-style-type: none"> <li>2. Policy ADC Review – Mr. Wright reminded the Board of the changes to the policy.</li> <li>3. <i>Q &amp; A from BOE Members</i> (15 mins.)</li> </ol> <ul style="list-style-type: none"> <li>▪ <b>Office of Finance – Ms. Lakisha Youmans</b> <ol style="list-style-type: none"> <li>1. Monthly Finance Report – Ms. Youmans shared September 2019 report from the County Treasurer. Ms. Youmans stated the County Report reflects inaccuracies and the figures are incorrect. The Board and Superintendent acknowledge the report is inaccurate.</li> </ol> </li> </ul>
2 mins.	7.0	<b>CONSENT ITEMS – BOARD ACTIONS</b> <ol style="list-style-type: none"> <li>1. Approval of Minutes from 9/10/2019 (Jointed Meeting with HCSD 1 Consolidation), 9/16/2019 (Called Meeting), 9/17/2019 (Regular Business Meeting), 9/26/2019 (Budget Work Session), 9/30/2019 (Called Meeting)</li> <li>2. Policy ADC Tobacco Free School District – Adoption</li> <li>3. Policy IKA Grading/Assessment System Revision – 2<sup>nd</sup> Read</li> <li>4. Human Resources – Personnel Recommendations</li> </ol>
	8.0	<b>EXECUTIVE SESSION (if warranted)</b>
1 min.	9.0	<b>ADJOURNMENT – Mary Ann Atkins made the motion to adjourn. Jacqueline Hopkins seconded the motion. The motion was carried by unanimous consent. (4/0) 8:48 p.m.</b>

**BOARD BUSINESS ACTIONS/VOTING RECORDS**  
**Called Meeting- 10/15/2019**

That upon the recommendation of the Superintendent, the Board approves <b>Minutes from 9/10/2019 (Joint Work Session with HCSD 1 Consolidation), 9/16/2019 (Called Meeting), 9/17/2019 (Regular Business Meeting), 9/26/2019 (Budget Work Session), 9/30/2019 (Called Meeting).</b>	<b>Motion made by: Mary Ann Atkins</b> <b>Motion seconded by: Jacqueline Hopkins</b>	<input type="checkbox"/> Earl Choice - absent <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> Daisy Orr <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 4 of 0</b>
That upon the recommendation of the Superintendent, the Board approves <b>Policy ADC Tobacco Free School District – Adoption.</b>	<b>Motion made by: Mary Ann Atkins</b> <b>Motion seconded by: Jacqueline Hopkins</b>	<input type="checkbox"/> Earl Choice - absent <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> Daisy Orr <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 4 of 0</b>
That upon the recommendation of the Superintendent, the Board approves <b>Policy IKA Grading/Assessment System Revision – 2<sup>nd</sup> Read</b>	<b>Motion made by: Mary Ann Atkins</b> <b>Motion seconded by: Jacqueline Hopkins</b>	<input type="checkbox"/> Earl Choice - absent <input checked="" type="checkbox"/> MaryAnn Atkins <input checked="" type="checkbox"/> Daisy Orr <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 4 of 0</b>